

# Payables Management

[ BENEFITS ]

**Improve control over your Payables**

Manage your expenses more effectively with comprehensive vendor information, payment scheduling and tracking, and up to-the-minute answers to your current cash flow status.

**Manage your vendors effectively**

Save time and improve efficiency by streamlining vendor information for instant recall of billing, payment discounts, and other information any time you need it.

**Enhance your productivity**

Reduce your overhead costs and empower your employees with automated payment vouchers and scheduling, customized documents, and intuitive transaction entry.

**Keep vital information at your fingertips**

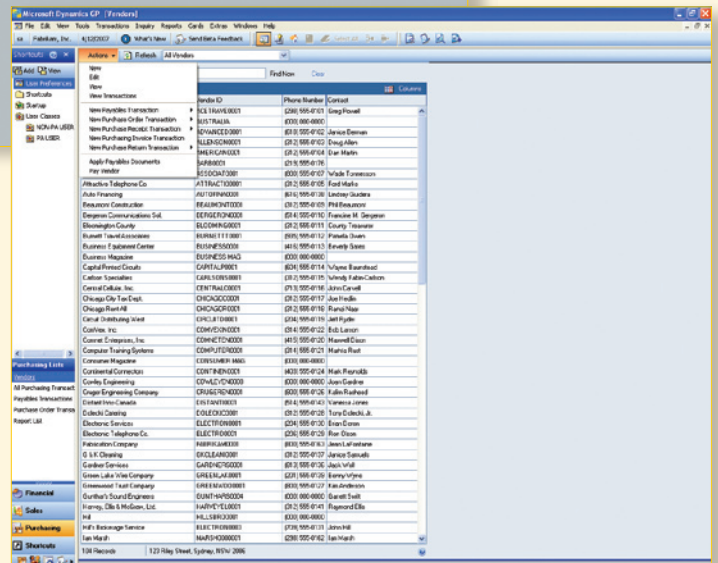
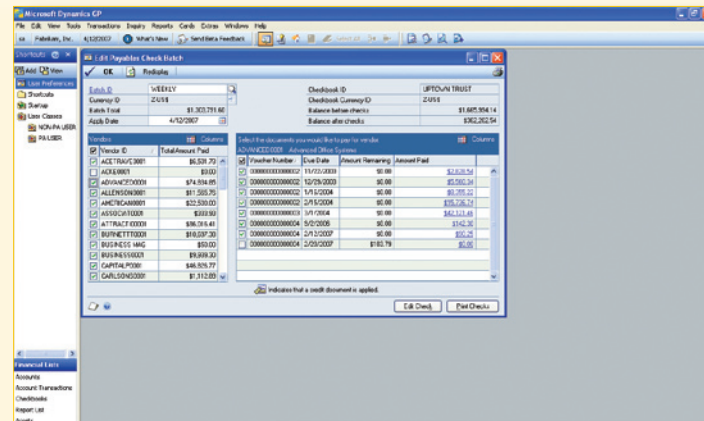
Find the information you need to make better business decisions with easy-to-use inquiry tools and windows, along with a comprehensive suite of reports enabling you to accurately analyze your accounts payable activities.

**Simplify expense allocation**

Simplify the task of deferring payments or costs over multiple periods with automatically managed calculations and journal entries customized to fit your business needs.

**Improve your control over expenses with up-to-the-minute information** about your payables, easy management of your vendors, and effort-saving automation of many routine or complex tasks that provides a great return on investment.

EASILY MARK OR UNMARK VENDORS or invoices from the payment batch.



LIST-BASED NAVIGATION makes it easy to select vendor transactions and drill down to analyze transaction details.

[ FEATURES OVERVIEW ]

**Immediate Information**

Find answers instantly to accounts payable and vendor activity questions with views of un-posted, posted, and historical transactions, plus complete vendor, credit, payment, and other information.

**Extensive Drilldown**

Cross-module drilldown capabilities give you the ability to locate the exact details you need.

**Comprehensive Vendor Information**

Streamline your vendor information with vendor categories for consistent record maintenance and comprehensive data, including addresses, shipping methods, default purchase accounts, and user-defined information.

**Installment Management**

Automate your vendor installment payments by creating schedules, calculating interest, amortizing amounts, and forecasting the impact of variable interest rates, payment amounts, and installment changes.

**Expenditure Control**

Manage expenditures with full control over check runs and tracking of after-the-fact payments that use manual check entries, credit cards, or cash for transactions.

**Control Account Management**

Manage your payables control accounts by reporting segments, such as cost center, division, department, program or fund, and display a breakdown by segment values of your central control payables account. Eliminate the need to manually reconcile reporting segments and get a true account of amounts owing by segment value.

**Automatic Posting**

Automate posting for each vendor to designated General Ledger account for recurring transactions, or streamline distribution for vendors without specified purchase accounts.

**Fewer, More Accurate Check Batches**

Edit individual checks in a batch before processing by viewing all vendors and invoices in a single window, and then marking and unmarking vendors and payments before release.

**Multiple Vendor Remit-to Addresses**

Create separate checks for multiple remit-to addresses for vendors without having to set up separate vendor records for each.

**Complete Payables Reporting**

Create a comprehensive suite of payable reports that can be sorted by calendar or fiscal year with on-screen display and search.